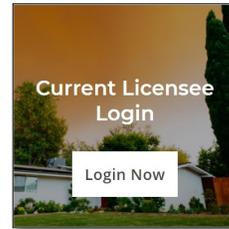




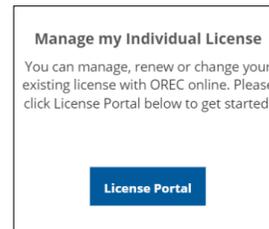
STEP ONE

Go to www.orec.ok.gov and click **Login Now**



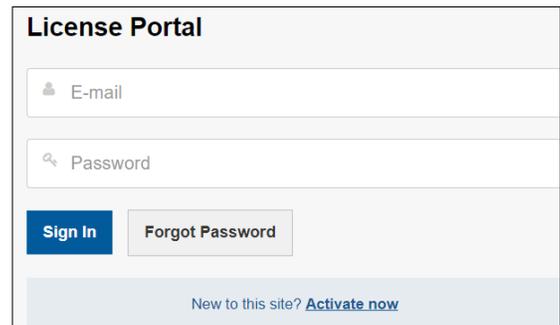
STEP TWO

Select the **License Portal**



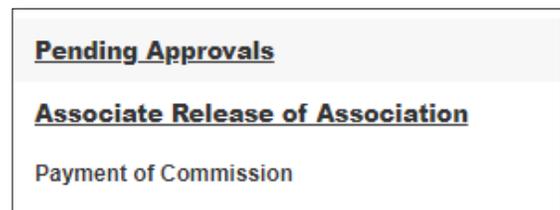
STEP THREE

Login to the **License Portal**



STEP FOUR

Select **Associate Release of Association**



STEP FIVE

Select brokerage in which associate is employed and select associate being released

Release an Associate

Note: All information with a * is required information.

Current Brokerage

Brokerage / proprietorship for which the application is being made. *

Managing Broker / Broker Proprietor

Licensee Information

Select the licensee you will be releasing from the brokerage *

STEP SIX

Once the release is approved you will receive an automated e-mail message confirming the release has been processed.

Hello,
This e-mail is to confirm the release of associate request through the OREC [License Portal](#) against. Please allow the OREC staff 5 business days to process your request. Your release of associate request has been completed and will be reflected on all licensing information in the [License Portal](#) .
Please e-mail help@orec.ok.gov for any further questions.

SPECIAL NOTE

If the associate is transferring to another brokerage, it is not necessary to file a release. Please instruct the associate to file a [transfer request](#) and approve the release in your Pending Approvals once e-mail notification is received.